

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 08/11/2014		2. CONTRACT NO. (If any) EP-W-10-055		6. SHIP TO: a. NAME OF CONSIGNEE SRRPOD	
3. ORDER NO. 0075		4. REQUISITION/REFERENCE NO. PR-OSWER-14-00280			
5. ISSUING OFFICE (Address correspondence to) SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460				b. STREET ADDRESS US Environmental Protection Agency USEPA Ronald Reagan Building (RRB) 1300 Pennsylvania Avenue NW	
				c. CITY Washington	d. STATE DC
				e. ZIP CODE 20004	
7. TO: DICKRAN BABIGIAN				f. SHIP VIA	
a. NAME OF CONTRACTOR EASTERN RESEARCH GROUP, INC.					
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 110 HARTWELL AVENUE				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY LEXINGTON		e. STATE MA	f. ZIP CODE 024213136		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE ORCR	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB					
12. F.O.B. POINT Destination					
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 08/31/2015	
a. INSPECTION Destination	b. ACCEPTANCE Destination				

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 112947395 Guide to End of Life Vehicle Processing in Mexico (Mexico Boarder International) The terms and conditions of contract EP-W-10-055 are hereby incorporated by Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME RTP Finance Center						\$39,500.00
	b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive						\$39,500.00
c. CITY Durham			d. STATE NC	e. ZIP CODE 27711		17(i) GRAND TOTAL	

22. UNITED STATES OF

08/11/2014

AMERICA BY (Signature)

Carolyn W. Mosinski

ELECTRONIC SIGNATURE

23. NAME (Typed)

Carolyn Mosinski

TITLE: CONTRACTING/ORDERING OFFICER

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 08/11/2014	CONTRACT NO. EP-W-10-055	ORDER NO. 0075
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>reference.</p> <p>The Contractor shall perform services in accordance with the attached statement of work (SOW) dated June 11, 2014 (3 pages) and the Contractor's proposal dated June 25, 2014, in the amount of \$39,500.00.</p> <p>The task order funding amount is established at \$39,500.00, which the Contractor is not authorized to exceed. Any expenditure above this amount is at the Contractor's own risk. This task order is hereby fully funded.</p> <p>Services rendered under this task order are for non-severable services. This is a time and materials task order.</p> <p>TOPO: Sue Fowler Admin Office: SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460</p> <p>Period of Performance: 08/11/2014 to 08/10/2015</p> <p>MRWMD - Guide to End of Life Vehicle Processing in Mexico (Mexico Boarder International)</p> <p>Accounting Info: 14-15-B-31H-302DA1-2585-1431HMP002-001 BFY: 14 EFY: 15 Fund: B Budget Org: 31H Program (PRC): 302DA1 Budget (BOC): 2585 DCN - Line ID: 1431HMP002-001 Funding Flag: Partial Funded: \$39,500.00</p> <p>The obligated amount of award: \$39,500.00. The total for this award is shown in box 17(i).</p>				39,500.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$39,500.00

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 348 (Rev. 4/2006)
Prescribed by GSA FAR (48 CFR) 53.213(f)

ORCR MISSION SUPPORT CONTRACT Statement of Work

Task Order Title: Guide to End-of-Life Vehicles Processing in Mexico

BACKGROUND:

The *U.S.-Mexico Environmental Program: Border 2020* is an eight-year (2013-2020) binational effort designed "to protect the environment and public health in the U.S.-Mexico Border region, consistent with the principles of sustainable development." Its implementation will be accomplished within the framework of the respective laws and regulation of the U.S. and Mexico.

Border 2020 is the latest cooperative effort implemented under the 1983 La Paz Agreement. It builds on previous binational efforts, particularly Border 2012, which emphasized a regional bottom-up approach as the basis for decision making, priority setting, and project implementation to address the environmental and public health problems in the border region.

Border 2020 has identified five long-term strategic goals to address environmental and environmental health challenges in the border region. Under Goal 3, "Promote Materials Management and Waste Management, and Clean Sites," a guide will be developed for the de-pollution and scrapping of end-of-life vehicles (ELVs) in Mexico. De-pollution is the process of removing hazardous materials from a vehicle, e.g. gasoline, oil, hydraulic fluid, mercury switches, or batteries. These materials must be removed, stored, and disposed of in specific ways to protect human health and the environment. When cars and trucks reach the end of their usable life, any usable parts should be recycled, hazardous materials should be removed and responsibly disposed of, and the metal body crushed and sold as scrap metal. The scrap metal is recyclable and generally brings in enough money to cover responsible de-pollution. Many of the informal vehicle processors or scrapyards in Mexico fail to take the necessary precautions and end up releasing hazardous chemicals into the local environment. Alternatively, many vehicle owners are abandoning ELVs on empty land for lack of nearby vehicle processing facilities.

This task order seeks to create a guide for the de-pollution and scrapping of ELVs in Mexico. It will be 30-50 pages in length, consisting of two main sections: 1) discussion of the human health and environmental hazards that can result from mismanagement of ELVs and 2) an illustrated, step-by-step set of instructions in plain language directed toward the vehicle processor regarding the collection and disposal of hazardous materials from ELVs.

Task 1: Document Formatting and Graphic Design

The contractor shall provide all document formatting and graphic design for the guide. Formatting and graphics are to be appropriate for a professional training document. The guide must be well organized and easy to navigate. The second section will be an illustrated set of instructions regarding the removal, storage, and disposal of hazardous materials. This section should be organized such that a mechanic could find a particular material (e.g. transmission fluid) quickly. The manual will need to include many diagrams and photographs to effectively communicate the necessary information, e.g. the location of the mercury switch under the hood of many cars. The contractor will provide three samples to the EPA of possible page designs. The EPA will choose one of the three layouts and request minor revisions. Five working days later, the contractor shall submit the final page layout to the EPA. The final draft of the guide

(formatted with images, table of contents, etc.) is due 15 working days after the final content is approved by the EPA (Task 2 complete).

Deliverable	Schedule
Page Layouts Submitted	Within 10 working days after task order is awarded
Revised Page Layout	Within 5 working days after EPA comments are issued
Final Draft of Guide	Within 15 working days after EPA provides final content and Task 1 is complete

Task 2: Relevant Technical Data and Expertise (Optional)

The contractor shall provide support for the development of the guide's content where the contractor has relevant expertise or access to information relevant to the objectives of the manual. The EPA expects to provide approximately 75% of the content for the guide. The EPA will submit this content to the contractor. The contractor will then put together a proposed outline of supplemental content for the EPA to approve. Only then will the contractor research, analyze, and gather the supplemental information. The supplemental content is intended to fill any significant gaps in the EPA-supplied content and provide other additional content to improve the usefulness of the manual. The contractor may provide supplemental information from: 1) access to databases containing relevant content not readily accessible via the internet; and/or 2) technical experts experienced in ELVs, vehicle de-pollution and/or metal scrapping. The supplemental content provided must be exclusive of that provided by the U.S. EPA and is relevant to the Mexican context. The contractor will participate in up to 2 one-hour conference calls or face-to-face meetings to discuss the contractor's content. The EPA will give further Technical Direction in these meetings. Contractor shall provide this content in Microsoft Word for the EPA to review according to the following schedule.

Deliverable	Schedule
Preliminary guide content provided to contractor by EPA	At EPA's discretion
Outline of supplemental content provided by the contractor	Within 5 working days after EPA submits preliminary content to the contractor
Draft of supplemental content provided by the contractor	Within 20 working days after outline is approved by the EPA
Second Draft- Response to EPA's Comments	Within 5 working days after EPA issues comments/revision requests to the contractor
Final Draft of contractor content (unformatted)	Within 5 working days after EPA issues comments/revision requests on the second draft to the contractor

Task 3: Translation of the Manual into Spanish

The contractor shall provide professional translation of the entire guide into Spanish. After the final content of the guide is approved by the EPA (Tasks 1 & 2 complete), the contractor will have 20 working days to submit a draft of the Spanish version of the guide. The EPA will need to review it and give comments/revision requests to the contractor. The contractor will then have 5 working days to address those comments and submit a final version to the EPA. The Spanish version should be formatted and should be in appearance identical to the English version.

Deliverable	Schedule
First Draft of Spanish guide provided by the contractor	Within 20 working days after English content and the format are finalized
Final Draft of Spanish Guide	Within 5 working days after EPA comments on first draft are issued

TECHNICAL DIRECTION

In accordance with EPAAR 1552.237-71–*Technical Direction*, the Task Order Contracting Officer's Representative (TOCOR) will provide Technical Direction during performance of this task order.

COMMUNICATIONS PRODUCTS

Performance under this task order requires the contractor to develop deliverables that are considered by EPA to be "Communications Products". The contractor shall develop Communications Products in accordance with EPA's Policy and Implementation Guide for Communications Product Development and Approval found here: <http://www.epa.gov/productreview/guide/index.html>. Additionally, if Communications Products require the use of EPA graphics, logos, or other identifiable materials, the Communications Products are further subject to the standards in EPA's Visual and Product Standards Graphics Manual found here: <http://wedcor.cor.epa.gov/pages/TIMNisualIdentity-6-19-07.pdf>.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
6. ISSUED BY CODE SRRPOD SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6) CODE		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) EASTERN RESEARCH GROUP, INC. Attn: DICKRAN BABIGIAN 110 HARTWELL AVENUE LEXINGTON MA 024213136		(x)		9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-10-055 0075	
				10B. DATED (SEE ITEM 13) 08/11/2014	
CODE 112947395		FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule					
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
	D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ 0 copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) DUNS Number: 112947395 Guide to End of Life Vehicle Processing in Mexico (Mexico Boarder International)					
TOPO: Sue Fowler The purpose of this modification is to:					
1) Make an administrative change (see below)					
All other terms and conditions remain unchanged.					
LIST OF CHANGES: Continued ...					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Carolyn Mosinski			
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	11 Carolyn W. Mosinski	ELECTRONIC SIGNATURE	16C. DATE SIGNED 08/26/2014	
NSN 7540-01-152-8070 Previous edition unusable		STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243			

CONTINUATION SHEET

 REFERENCE NO. OF DOCUMENT BEING CONTINUED
 EP-W-10-055/0075/001

 PAGE OF
 2 2

 NAME OF OFFEROR OR CONTRACTOR
 EASTERN RESEARCH GROUP, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Reason for Modification : Other Administrative Action Total Amount for this Modification: \$0.00 New Total Amount for this Version: \$0.00 New Total Amount for this Award: \$39,500.00 Alternate COR/Project Officer changed to : Karen Swetland Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive Durham NC 27711 Period of Performance: 08/11/2014 to 08/10/2015				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 002		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
6. ISSUED BY SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		CODE SRRPOD		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) EASTERN RESEARCH GROUP, INC. Attn: DICKRAN BABIGIAN 110 HARTWELL AVENUE LEXINGTON MA 024213136		(x)		9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-10-055 0075	
				10B. DATED (SEE ITEM 13) 08/11/2014	
CODE 112947395		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

- ☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE X	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. <u>FAR 52.217-8 Option to Extend Services; FAR 52.243-3 Changes</u>
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 112947395

Guide to End of Life Vehicle Processing in Mexico (Mexico Boarder International)

TOCOR: Sue Fowler Max Expire Date: 02/29/2016

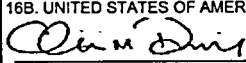
The purpose of this modification is to extend the period of performance through February 29, 2016. The total price ceiling for this Task Order remains at \$39,500.00. The total amount of funds obligated to this Task Order remains at \$39,500.00. The contractor shall not work beyond this funds ceiling until further notice. All other terms and conditions remain the same.

LIST OF CHANGES:

Reason for Modification : Change Order

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Christie M. Deskiewicz	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 08/11/2015

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-10-055/0075/002PAGE OF
2 2NAME OF OFFEROR OR CONTRACTOR
EASTERN RESEARCH GROUP, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Period Of Performance End Date changed to 29-FEB-16 Delivery: 08/31/2015 Delivery Location Code: HPOD RRB HPOD RRB US Environmental Protection Agency USEPA Ronald Reagan Building (RRB) 1300 Pennsylvania Avenue NW Washington dc 20004 USA Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (D143-02) 109 TW Alexander Drive Durham NC 27711 FOB: Destination Period of Performance: 08/11/2014 to 02/29/2016				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 003		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-OSWER-15-00334	
5. PROJECT NO. (If applicable)		6. ISSUED BY SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) EASTERN RESEARCH GROUP, INC. Attn: DICKRAN BABIGIAN 110 HARTWELL AVENUE LEXINGTON MA 024213136		(x) 9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
CODE 112947395		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-10-055 0075	
				10B. DATED (SEE ITEM 13) 08/11/2014	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$11,407.00
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE X	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. FAR 52.243-3 Changes; 52.232-22 Limitation of Funds
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 112947395

Guide to End of Life Vehicle Processing in Mexico (Mexico Boarder International)

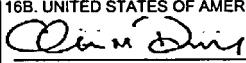
TOCOR: Sue Fowler Max Expire Date: 02/29/2016

The purpose of this modification is to increase the total estimated price ceiling by \$12,189.00. The new total estimated price ceiling is now \$51,689.00. This increase is to encompass work approved pursuant to the existing statement of work, with a period of performance end date of 02/29/2016.

This modification also adds incremental funding in the amount of \$11,407.00. The new total amount of funds obligated is now \$50,907.00. The contractor shall not work beyond this point until further notice. All other terms and conditions remain the same.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Christie M. Deskiewicz	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 08/26/2015

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-10-055/0075/003PAGE OF
2 2NAME OF OFFEROR OR CONTRACTOR
EASTERN RESEARCH GROUP, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Change Order</p> <p>Total Amount for this Modification: \$12,189.00</p> <p>New Total Amount for this Award: \$51,689.00</p> <p>Obligated Amount for this Modification: \$11,407.00</p> <p>Incremental Funded Amount changed: from \$39,500.00 to \$50,907.00</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code: 15-16-B-31H-302DA1-2585-1531HMP013-001</p> <p>Beginning Fiscal Year 15</p> <p>Ending Fiscal Year 16</p> <p>Fund (Appropriation) B</p> <p>Budget Organization 31H</p> <p>Program (PRC) 302DA1</p> <p>Budget (BOC) 2585</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 1531HMP013-001</p> <p>Amount: \$11,407.00</p> <p>Subject To Funding: N</p> <p>Delivery: 02/29/2016</p> <p>Delivery Location Code: HPOD RRB</p> <p>HPOD RRB</p> <p>US Environmental Protection Agency</p> <p>USEPA Ronald Reagan Building (RRB)</p> <p>1300 Pennsylvania Avenue NW</p> <p>Washington dc 20004 USA</p> <p>FOB: Destination</p> <p>Period of Performance: 08/11/2014 to 02/29/2016</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 004		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
6. ISSUED BY CODE SRRPOD SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6) CODE		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) EASTERN RESEARCH GROUP, INC. Attn: DICKRAN BABIGIAN 110 HARTWELL AVENUE LEXINGTON MA 024213136		(x)		9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-10-055 0075	
				10B. DATED (SEE ITEM 13) 08/11/2014	
CODE 112947395		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)
X	G.3 Contract Administration Representatives EPA-G-42-101

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 112947395

Guide to End of Life Vehicle Processing in Mexico (Mexico Boarder International)

TOCOR: Nathan Wittstruck Max Expire Date: 02/29/2016

The purpose of this modification is to appoint Nathan Wittstruck as the new Task Order Contracting Officer's Representative (TOCOR) on Task Order 0075, replacing Sue Fowler.

All other terms and conditions remain the same.

LIST OF CHANGES:

Reason for Modification : Other Administrative Action

Total Amount for this Modification: \$0.00

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Christie M. Deskiewicz

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

(Signature of Contracting Officer)

ELECTRONIC
SIGNATURE

10/21/2015

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-10-055/0075/004PAGE OF
2 2NAME OF OFFEROR OR CONTRACTOR
EASTERN RESEARCH GROUP, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	TOCOR (Task Order Contracting Officer's Representative) changed to : Nathan Wittstruck Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive Durham NC 27711 Period of Performance: 08/11/2014 to 02/29/2016				